



Category	Detail Summary
<p>Transition to Hybrid Model</p>	<p>Students, Parents and Staff, I am excited to see the return of students to our school building. I know the faculty and staff are just as excited and looking forward to renewing their relationships with students as well as building new ones. Our teachers are working hard to provide world class instruction in these uncertain times. Our administration team has worked with our custodial and maintenance teams to prepare our school for the return of students. We are setting up our classrooms and hallways to keep everyone safe and as socially distant as possible. We are also working with our district Re-Entry Team to implement suggestions to increase safety protocols. Our school nurse and district lead nurse are staying abreast of the latest DHEC and CDC recommendations in order to provide school administration with the information to manage any COVID-19 cases at HHIHS. Just know that we continually work to keep all stakeholders safe in order to meet our mission of providing a safe and productive learning environment.</p> <p>Go Seahawks, Steve Schidrich Principal</p> <p>HHIHS Mission: The mission of HHIHS is to prepare each student to become a productive, responsible citizen in a complex, global, technological age that requires lifelong learning. To fulfill this mission, we believe it is important to:</p> <ul style="list-style-type: none"> • Provide rigorous, balanced curriculum and exemplary teaching • Maintain a disciplined, highly academic atmosphere and expect the best from every student • Foster personal responsibility, citizenship, and civility by enforcing high standards of student behavior • Promote tolerance, trust and respect among all members of our multicultural school community



	<ul style="list-style-type: none"> • Provide a safe, inviting and stimulating school environment • Provide education opportunities suited to each student’s developmental needs and potential • Work in partnership with family and community to help each student succeed • Provide educational opportunities suited to each student’s developmental needs and potential • Work in partnership with family and community to help each student succeed • Provide an environment in which excellent teachers thrive • Provide quality facilities and technological resources to enhance learning <p>HHHS Vision: We will work with families and our diverse community to ensure that students perform at an internationally competitive level in a learning environment that is safe, nurturing and engaging.</p> <p>Traditional/Face to Face</p> <table border="1" data-bbox="646 868 1675 1187"> <thead> <tr> <th style="background-color: yellow;">Time Period</th> <th style="background-color: yellow;">Block</th> </tr> </thead> <tbody> <tr> <td>8:45– 10:15am</td> <td>1st Block</td> </tr> <tr> <td>10:25– 11:55am</td> <td>2nd Block</td> </tr> <tr> <td>12:05-2:05pm</td> <td>3rd Block (lunch time built in)</td> </tr> <tr> <td>2:15-3:45</td> <td>4th block</td> </tr> </tbody> </table>	Time Period	Block	8:45– 10:15am	1 st Block	10:25– 11:55am	2 nd Block	12:05-2:05pm	3 rd Block (lunch time built in)	2:15-3:45	4 th block
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<p>Morning Arrival Procedures</p>	<p>The doors of the school will not be open until 8:20am. When students enter the building, they will immediately proceed to their first block classrooms where teachers can keep them under supervision. Breakfast carts will be set up in the hallways for students to get breakfast and then return to first block class to eat.</p>										



Breakfast Procedures	Students will eat breakfast in classrooms. Breakfast will be rolled down different halls. Students will be rotated to carts to accommodate social distancing.
Dress Code	<p>We fully expect for students to comply with the school dress code. However, given current circumstances, we will permit families to make “best efforts” to comply for a period not to extend beyond the month of October 2020. With the exception that face masks must be worn at all times that students are in the building.</p> <ul style="list-style-type: none"> • NOTE: “Best efforts” means that students, if not in full compliance, should maintain dress that reasonably resembles the school dress code.
Lunch Procedures	Lunch carts will be at the foot of A, B and C hallways. Students will be rotated to carts to accommodate social distancing.
Afternoon Dismissal Procedures	Students will be released by hallway. We will begin with C Hall, then A Hall then B Hall, then ROTC/PE and D Hall. Once car riders and drivers are released from C Hall, we will store bus riders in the classrooms of C Hall. Each classroom will have a label for each afterschool bus.
Recess	Not applicable to high school
Media Center Access and Protocols	<p><u>Visiting the Media Center</u> All visitors to the media center must comply with district guidelines to wear a mask or face covering. All visitors to the media center will enter through the doors on A Hall and exit through the doors on B Hall. Teachers will not be allowed to bring groups of students to the media center for class projects but may request for the media specialist to come to their classroom to co-teach and assist with class projects. Bottles of hand sanitizer will be located throughout the media center for students and staff use.</p> <p><u>Checkout Protocols</u> Students will be allowed to visit the media center to check out books using these guidelines:</p> <ul style="list-style-type: none"> • Limit of 6 students in the media center for book checkout



	<ul style="list-style-type: none"> • Students will bring tablets so they can search for books in the digital catalog. To access the catalog, students go to Classlink - Follett Destiny - Catalog. • Students must take caution when taking a book off the shelf not to touch other books; it is recommended that they ask media center staff to retrieve the book. • Students may also email the media center staff if they want a book and they will pull and have book ready for them. christine.robinson@beaufort.k12.sc.us or beatrice.grant@beaufort.k12.sc.us. • Media center staff will also have a mobile checkout cart and travel to classrooms to checkout books to students • When books are returned to the media center, they will be wiped with a cloth and safe book cleaning solution and held for 72 hours before being re-shelved. • Although books are due two weeks from the day checked out, students will not be penalized for overdue books at least through the month of October.
Special Education Students	<p>Special Education will receive services based on their Individualized Educational Program (IEP).</p> <ul style="list-style-type: none"> • Amendment of existing Individualized Education Plans (IEPs) may be held as appropriate to address new student needs and services • Distance Learning Plan meetings have been held for all students who remain on virtual learning. • Meetings will be held virtually unless an in-person, socially distanced meeting is requested. • Eligibilities, reviews and Manifestation Determination Review meetings will all proceed.
Restrooms	<p>Students will largely use the restrooms during the 10-minute transitions between classes. Each restroom has an occupancy limit (ex. every other stall) and will be supervised during this time to ensure social distancing and occupancy rules followed. Restrooms during class will be allowed but limited hall passes issued.</p>
Water Fountains	<p>The water fountains in the building will not be available for use. Students will be encouraged to bring water bottles for their own use throughout the day. Water bottles can be refilled in the classroom when a sink is available.</p>
Visitors to the Building	<p>Based on DHEC suggestions/ recommendations:</p>



	<ul style="list-style-type: none"> ● Limited Visitors - visitors will be by appointment only (limited number daily). ● Minimize others in the classroom - No classroom volunteers will be allowed – this will be reassessed throughout the school year. ● Parents will be asked to remain in cars during morning drop off. ● Standard vetting questions for all volunteers, visitors, vendors, etc. ● Require face coverings/masks for all visitors. ● Maintenance (exterminators, filter change, etc.) will check in through front office. ● Nutrition vendors will check in with nutrition manager upon arrival.
<p>Facilities</p>	<p>Based on DHEC considerations for schools:</p> <ul style="list-style-type: none"> ● Students will be able to bring their own water bottle. Students may fill/refill their water bottles in their classrooms where sinks are available. ● Provide isolation rooms (main conference room at HHIHS) for ill students/staff/visitors until they can exit the building. ● Increase signage in the building in various locations as reminders. ● Classrooms, office area, cafeteria, and high-volume areas will be sanitized daily. ● The custodial staff will be following the school cleaning and sanitizing plan for our building. ● The custodial staff will utilize industrial sanitizing misting machines to sanitize classrooms, common areas, and large spaces throughout the school on a consistent basis ● Restrooms will be cleaned multiple times throughout the day.
<p>Safety Supplies and Materials</p>	<p>Please note:</p> <ul style="list-style-type: none"> ● BCSD has an adequate supply of cleaning/sanitation products in stock for the first semester. Additional supplies have been ordered and will be available for the semester.



	<ul style="list-style-type: none"> • We currently have signage, thermometers, face coverings/masks, gloves, sanitizing chemicals, spray bottles, disinfectant wipes, hand sanitizer, and hand soap. • All staff and students will be required to wear masks. Masks have been added to the student dress code. Staff and students are encouraged to bring their own masks. We will have extra masks for students that need a mask.
Sanitation	<p>The following sanitation protocols will be deployed:</p> <ul style="list-style-type: none"> • Frequently sanitize classrooms: Teachers/staff will use the sanitizing spray at the end of class period. • Custodial staff will concentrate on high touch areas and restrooms multiple times throughout the school day. • The Nurse, teachers, and staff will reinforce good hygiene practices frequently. This will include handwashing before and after lunch in their classrooms. Students will also wash their hands at all visits to the restroom. Every classroom and office has been provided with hand sanitizer.
COVID-19 Infection	See Addendum Below:
Health Protocols	<p>Masks must always be worn by students and staff. Students and staff should be excluded from school for any of the following with or without fever: Shortness of breath or difficulty breathing, loss of taste or smell, new or worsening cough. If a student or staff member begins to exhibit any of those symptoms while at school, the students or staff member will be moved safely, respectfully, as well as in accordance with any applicable privacy laws or regulations, to the isolation room for evaluation. Parents will be contacted and are asked to come to pick up their child as soon as possible and no later than 30 minutes after they are contacted. Please note, this is a very fluid situation, and protocols are subject to change. Parents will remain in their car and student will be escorted to the car.</p>



	<p>Teachers will be using assigned seats each day. Students will remain in those seats throughout the semester to allow for contact tracing when there are positive cases.</p> <p>Please see additional detailed COVID 19 information in the section below.</p>
<p>Transportation and Bus Riders</p>	<p>Students self-park. The building will not be open until 8:20am to allow enough time for teacher to get to their classrooms. When the doors are open, students will proceed to their first block classes. Students arriving by bus will enter the building and proceed to first block classrooms. If a bus arrives before 8:20am the students will be placed at cafeteria tables and sit safely apart. Overflow will be in C101 and subsequent classrooms in C Hall.</p> <p>In the afternoon, students will be released by hallway. Students will exit the building to their cars through the nearest exit. Bus riders will proceed to their bus or to classrooms with designated bus numbers. When a bus arrives, the students will be released from the classrooms to their bus.</p>

**Beaufort County Schools and
 COVID-19 RESPONSE**

What happens when there is a COVID-19 diagnosis, exposure or when someone is experiencing symptoms?

Beaufort county School District (BCSD) closely monitors up-to-date guidance from our public health officials to determine when our students should be sent home and when they may return to the school building after being notified of a confirmed COVID-19 diagnosis or test, an exposure or close contact with COVID-19, or when someone is experiencing symptoms. Please inform your school nurse of any potential COVID-19 exposures.

BCSD relies heavily on DHEC, CDC and our Medical Director to assist us in making a range of decisions for our district.



For COVID-19, a close contact is defined as any individual who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated.

This would include living in the same household as a sick person with confirmed COVID-19 or caring for a sick person with confirmed COVID-19.

Students and staff should be excluded from school if they have any of the following with or without fever:

- Shortness of breath or difficulty breathing -or-
- Loss of taste or smell -or-
- New or worsening cough

If these symptoms are explainable by an underlying condition (such as shortness of breath for an individual with asthma) exclusion may not be necessary.

This is not a complete list of all symptoms of COVID-19, but only those that should trigger an automatic exclusion and evaluation for COVID-19. Other symptoms may include: fever, chills, fatigue, muscle or body aches, headache, sore throat, congestion or runny nose, nausea/vomiting, or diarrhea. Many COVID-19 cases show no symptoms at all, and a person is able to spread the virus up to two (2) days before they have any symptoms. Given the overlap of these symptoms with other more common illnesses and the lack of symptoms in many cases, it is not possible to identify and exclude all cases of COVID-19 through screening of symptoms. Careful preventive actions within the school are needed to reduce the chances of spread.

If the student or staff are having symptoms they should stay home and contact their supervisor, their school nurse (Amy.Morrisette@beaufort.k12.sc.us 843-689-4814 phone or 843.689-4906 fax) and their healthcare provider

If the student or staff are at school, the school will isolate and send home. The diagnosis from the healthcare provider should be reported to the school nurse.

If a school determines that a student or staff member was contagious with COVID-19 while on campus, DHEC requests that these individuals be reported to the appropriate regional DHEC office by phone within 24 hours. DHEC will also notify schools of any reported cases that may have been contagious while on campus. All close contacts at the school will need to be identified and reported



to DHEC. This will include everyone the ill individual would have been within six (6) feet of for fifteen (15) minutes or more. (This will be done by the school nurse).

Student/staff has symptoms, but no known exposure and a negative diagnosis of COVID-19

- Students or staff excluded for symptoms can return if they test negative for COVID-19 using a PCR or similar test that directly detects the virus, or a medical evaluation determines that their symptoms were more likely due to another cause (e.g. sore throat due to strep throat).
- In this latter case, the individual can return when they meet criteria for that condition (i.e., on antibiotics and fever-free without fever-reducing medication for 24-hours with a diagnosis of strep) and they obtain a negative diagnosis of COVID-19.
- Siblings of the symptomatic student may also return the day after receipt of the negative diagnosis if they have not been a close contact or had a COVID-19 exposure.
- Students/staff should not return to school while waiting for COVID test results

For the safety of the entire school, a negative test should accompany any medical determination that symptoms were likely due to a different diagnosis.

Student/staff has a positive diagnosis of COVID-19

Students and staff who test positive for COVID-19 and persons with symptoms of COVID-19 (see list above) who do not get tested, should isolate until:

- Ten (10) days* have passed since symptoms started - and –
- Twenty-four (24) hours have passed since last fever without taking medicine to reduce fever - and –
- Overall improvement in symptoms.

Those who test positive by a PCR (mouth or throat swab) test or similar viral test but do not have symptoms will be required to stay out of school until ten (10) days* after the specimen was collected.

Note: some people may be required to extend the isolation period to twenty (20) days. Their doctor will need to determine if this is necessary. School Nurse will contact the family about the return of student's siblings per DHEC guidelines.



Cases in classroom

If a student or staff member tests positive, they could have been contagious with the virus up to 48 hours before their symptoms began or before their test specimen was collected (for those with no symptoms).

- It is essential that staff ensure 6 feet or maximum distancing between students and other staff while in the classroom and throughout the day to limit the possibility of transmission.
- Anyone known to be a close contact (defined as being within six (6) feet for fifteen (15) minutes or more) to a COVID-19 case while contagious must be excluded from school for fourteen (14) days after last contact with the person with COVID-19.
- People who have recovered from a confirmed illness (PCR test, nose or throat swab test or saliva test) in the past three (3) months will not need to quarantine after a close contact with someone with COVID-19. See “Quarantine” below
- For any classrooms where social distancing could not be maintained (classes with young children who do not have assigned seating throughout the day), all children and staff must be considered close contacts and must complete a fourteen (14) day quarantine period.
- Students and teachers in a classroom with a known COVID-19 case in which social distancing was reliably maintained should remain together in the same cohort to the extent that is possible. They should receive screening for fever and symptoms (see above) each morning until 14 days after last contact with the case. Note: anyone determined to be a “close contact” must be excluded.
- Any of these students or teachers who are monitored and found to have symptoms of COVID-19 should be sent home and excluded and will be required to get tested or complete the required isolation and initial quarantine period to return to school.
- If 3 or more COVID-19 cases are identified within a classroom within fourteen (14) days of each other, consideration should be given to excluding all students and staff in the classroom for fourteen (14) days after contact with the last identified COVID-19 case.
- The classroom will need to be closed for cleaning and disinfection before use again.
- Students who are sent home will be allowed to complete work through distance learning.

Quarantine

Some students or staff may have been told they were a close contact to a case of COVID-19 and have to complete a quarantine period. This means they will be required to stay home so they do not risk exposing others to COVID-19 if they become sick. For students, a



parents' note that they have been cleared from quarantine may be used to allow return to school. CDC provides guidance on appropriately counting the quarantine period for different scenarios.

- Household contact: If the child or staff member lives in the same household as the case, they will have to quarantine an additional fourteen (14) days after the date their household member has been cleared from their isolation period. (Will be 24 days)
- Other close contact: If a child or staff member has been told they are a close contact to a case of COVID-19, they will need to quarantine until 14 days after the last contact with the case.
- Other household member in quarantine: If the child or staff member lives in the same household as someone in quarantine, they will not necessarily need to quarantine themselves unless the household member in quarantine is determined to be a COVID-19 case. DHEC will notify those who are required to complete quarantine.
- The person must provide either a note from a healthcare provider that they had the positive lab result in the past three (3) months or provide a paper or electronic copy of the results (SARS-CoV-2 RNA – Detected or Positive)

NOTES:

1. *For any negative test result, we will follow the recommendations of the healthcare provider for the individual student and continue as normal, in the classroom, while monitoring the other students.*
2. *If multiple students in the same classroom exhibit symptoms, the entire class will be sent home until diagnoses can be obtained.*
3. *Students, who are sent home, while awaiting a diagnosis, will be allowed to complete work through distance learning.*
4. *If at any time during this process, the number of classes sent home reaches 50% of established academic classes, we will close the school for 72 hours. This will allow a 24- hour period of isolation for the school and 48 hours for the building to be sanitized.*